

MINUTES OF THE THIRTY-SEVENTH MEETING (AGM) OF THE KENT LOCAL DENTAL
COMMITTEE HELD ON WEDNESDAY, 18 APRIL 2012 AT 6.00 PM AT THE HOLIDAY INN,
MAIDSTONE ROAD, ROCHESTER, KENT ME5 9SF.

Present: Drs. Adesanya, Ahmad, Courtney, Chopra, De Sarker, Hardeep, Hogan, Hammond, Hymas, Johnstone, Lynch, Ogunlesi, Newell, Nugent, U Patel, Mahesh Patel, Pitchforth, Sheridan, Shivji, Trivedi, Unter, Watts and Winstone

Observers: Mary Henderson, James Meakin, Sandeep Walia & Manoj Patel.

1. INTRODUCTION TO ANNUAL GENERAL MEETING & WELCOME TO OBSERVERS

Dr Unter (as KLDC Secretary) thanked everyone for attending this evening's meeting which was the AGM and a special welcome to the observers. On behalf of the KLDC, Dr Unter thanked Drs Hogan, M Patel and Winstone respectively for all their hard work in the current year being the Chair, Vice Chair and Treasurer respectively.

2. APPOINTMENTS

(a) Chairman – nominations were sought by Dr Unter.

Dr Hogan was proposed by Dr Hammond and seconded by Dr M Patel.

There were no other nominations and Dr Hogan was **re-elected unopposed**.

(b) Vice Chairman – nominations were sought by Dr Unter.

Dr M Patel was proposed by Dr Winstone and seconded by Dr Watts.

There were no other nominations and Dr Mahesh Patel was **re-elected unopposed**.

The Secretary handed over to the Chairman (Dr T Hogan) to take over the remaining Agenda items.

3. APPOLOGIES FOR ABSENCE

Drs Allen, Bishop Morenas, Costello and Hartle (observer).

4. CONFIRMATION OF APPOINTMENTS AND HONORARIA

(a) Secretary (70 sessions) – nominations were sought.

Dr Unter was proposed by Dr Hymas and seconded by Dr Sheridan.

There were no other nominations and Dr Unter was **re-elected unopposed**.

(b) Treasurer (12 sessions) – nominations were sought.

Dr Winstone was proposed by Dr Newell and seconded by Dr Hardeep.

There were no other nominations and Dr Winstone was **re-elected unopposed**.

(c) The Honorarium for Chairman was confirmed at 12 sessions (no change).

5. REPRESENTATIVES ON COMMITTEE

Representatives unable to attend the AGM were asked prior to the meeting whether they wanted to continue on their respective committees. Dr Unter gave a brief synopsis of the various Committees. It was noted that the Dental Performance Review Panel no longer met and that the Primary Care Group steering committees had been disbanded subsequent to "clustering" of the Kent PCTs. Both (new) BDA GDPC representatives attended KLDC meetings as observers. It was proposed by Dr Unter that that members on the GDPC would be paid for attending their evening meeting along with their travel expenses; This was **agreed** by the Committee.

Dr Unter advised that there should be 5 members on the Kent Dental Advisory Committee (KDAC) in addition to the Secretary (who is co-opted). It was very important for anyone representing the KLDC on this committee to actively contribute. The KDAC is recognised by the three PCTs in Kent as representing the Dental Profession in Kent. The Committee advises the PCTs on dental matters through the Consultant in Dental Public Health. It was discussed that there was some discrepancy as to whether Dr Watts or Dr Hammond

should be attending from East Kent as BDA rep. **Action:** Dr Watts will clarify this as this is not a KLDC matter.

Post Graduate Advisory Committee - **Action** Dr Unter will write to Ken Eaton to clarify whether the Post Graduate Advisory Committees serves any purpose.

Dental Performance Advisory Group & Decision making Group - **Action:** It was decided that the LDC would continue to support Drs Unter and M Patel in attending the Kent & Medway PCT Cluster PAG/DMG KLDC meetings.

Action: An up to date Listing of the Representatives on KLDC Committees/Bodies will be attached in July to the April 2012 Minutes (See page six - Annex A).

6. LAST MEETING – WEDNESDAY 11 JANUARY 2012

(a) Confirmation of Minutes

A few amendments were made to the minutes but otherwise they were approved.

Action: Clerk to email the amended minutes to the Chairman who will upload them onto the KLDC website.

(b) There was no other matters arising.

7. NOTICE OF ANY OTHER BUSINESS

There were two items added to the agenda under AOB, to be discussed under item 24.

(i) Insurance for Pressure Vessel inspections – Dr M Patel

(ii) Training for Child Protection and vulnerable Adults – Dr M Patel

Dr Nugent passed a sponsor form around to committee members for a sponsored Cycle Ride that he was participating in around Greece and the French Alps in aid of the Kent Air Ambulance.

8. SECRETARY:

(a) Correspondence Received & Written

Dr Unter requested permission to discuss various items as they appear on the agenda.

(b) Report of Meetings – Once again Dr Unter requested that he report under the appropriate items of the agenda. He commented that he was attending fewer meetings than previously and this was making it difficult to understand how PCTs were now dealing with the various dental issues.

(c) Annual Report (draft) – A draft of the Annual Report was circulated with the minutes. Members were requested to let Dr Unter know if they have any suggestions or amendments - however, so far none had been received. Dr Hammond thanked Dr Unter on behalf of the Committee for his hard work in putting the draft report together.

Action: Dr Unter requested and received permission from the Committee in order to print and circulate the report.

9. TREASURER:

Report – A copy of the Accounts was circulated with the Minutes. Dr Winstone gave a brief synopsis of the accounts. Prompted by the Secretary, the Committee thanked Dr Winstone for all his hard work in producing the accounts.

It appears that there were fewer meetings and there had been an increase in the cost of the Annual Conference as well as an increase in the hire of the room for KLDC committee meetings.

10. GDS ARRANGEMENTS UPDATES.

(a) CQC Inspections –

Members who had been previously inspected were asked to provide Dr Hogan with inspection details in order that this information could be shared on the KLDC website with other members and dentists. It appeared that the CCQ were very hot on some

issues and the more information dentists had the better prepared that they would be with their own inspections. It was felt that Inspectors should not be allowed to roam around the practice unaccompanied otherwise they could make incorrect assumptions.

(b) Practice sales & Incorporation Policy – update of Kent and Medway PCTs policy

The new contact has brought difficulties to practitioners wishing to transfer NHS contracts on practice sale or acquisition. A number of transfers have been successfully completed. The three PCTs have varied in the way they deal with contract transfers and the KLDC has offered support and advice to both PCT and practitioners to ease potential difficulties. The main legal advantage to incorporation is that dentists will no longer be personally liable for debts incurred by their practice. The main tax advantage to the provider is that the current levels of corporation tax are lower than personal tax levels, particularly where a dentist is a higher rate tax payer. The PCT do not have to allow incorporation however.

Medway PCT tried to produce a suitable cluster Incorporation Policy based on a draft version originally produced by East Kent. This was approved by the Board of Eastern and Coastal PCT. Unfortunately a number of other members at a PCT meeting attended by Dr Unter just before Christmas did not recall ever seeing this policy and had significant concerns regarding the policy. After a request Dr Unter subsequently attended a meeting with Annie Godden and the other PCT Dental Leads to look at the policy and make appropriate amendments. This proved to be a long but successful meeting where significant compromises were made by both parties, in order to produce a workable solution.

Dr Unter had received the new version of the policy tonight. He asked if any members would like a copy of this version to let him know. The general consensus was that Dr Unter was doing a good job in negotiating a better deal for dentists. **Action:** Dr Unter will report back to Dr Hogan on any changes to the draft policy.

11. THE ANNUAL CONFERENCE TO BE HELD AT MERCURE, ST PAULS SHEFFIELD, 14TH JUNE 2012.

(a) Confirmation of representatives

Members attending the conference and dinner were **agreed** as Drs Winstone, Nugent, Hammond, Ahmad and U Patel. Drs Hartle and Manoj Patel would also be attending as GDPC members.

(b) Motions to Conference - The date for submission has now passed.

12. PCT ISSUES

(a) NHS South England (was South East Coast Strategic Health Authority) - This item was to be covered under item 13, Dr Allen's report.

(b) Primary Care Trusts

(i) Cluster Updates and Area Reports – Again items covered under item 13.

(ii) Local Professional Network (was Dental Network Group) – The last meeting was the 14 March but the minutes are not available yet. There was some information in Dr Allen's report.

(iii) Kent and Medway PCT's Performance Advisory Group (was KAMDPAG) – This group has not met for more than a year and therefore will be removed from the agenda.

(c) DentaLine – This will be reported under item 15 (b) West Kent – Dr Clarke's report.

(d) Dental Practice Advisors – Reports

(i) East Kent – Dr Hymas reported that practice inspections will carry on until they are told to stop. He advised that the quality of the Endo referrals was still very poor

- (ii) Medway & West Kent (North) - Dr Winstone reported that things seemed a lot quieter and the new graduates were good.
- (iii) West Kent (South) – Dr Bishop was not present therefore there was nothing to report.

13. REPORT FROM CONSULTANT IN DENTAL PUBLIC HEALTH

Dr Allen's report was attached.

Action: A discussion took place on a type of air gap requirement for water supply on washer disinfectors. Local transition plans are in place with the PCT now clustered. It is likely that the Kent and Medway Cluster will become the local office of the NHS Commissioning Board. Dr James Thallon has director responsibility for primary care dentistry and Annie Godden the Cluster Dental Lead.

14. KLDC WEBSITE { www.kldc.org.uk }

Drs Hogan and Unter are still struggling to get somebody to organise a simple design at a realistic cost. Dr Trivedi offered his support in helping to get this organised.

15. SALARIED DENTAL SERVICES

- (a) East Kent – Dr Johnstone's report was attached. The CDS now sits in the Children and Young Adults Directorate of Kent Community NHS Trust. The Trust is working towards Foundation Trust status. Waiting times for GA remain 4-6 weeks and referrals are prioritised making some waits even shorter. All clinical sites have been registered with the CQC and are undertaking an internal validation exercise to assure compliance.
- (b) West Kent – Dr Clarke's report was attached. A band A dentist has been appointed at the Lordswood Community Healthy Living Centre. The fluoride varnish application pilot scheme continues in Luton Infants and Junior Schools and funding has been obtained for the distribution of toothbrush packs for children up to the age of 5 years. The new twin service at Sevenoaks Hospital is now fully operational. This offers ground floor access which offers access to bariatric and wheelchair bound patients.

16. LMC REPORT

Dr Nugent attended a meeting on 9th February.

The Royal College of Nurses have ceased indemnifying nurses and the GMP need to check their cover. There still seems to be a problem with patients been registered on GMP lists who do not exist. Patients can still be seen locally even if they are registered outside of the practice. Revalidation of GMPs will be starting in 2013 but they can voluntarily opt out of this.

17. HOSPITAL REPRESENTATIVE REPORT

Max Fax are going through difficult times due to IMOS with a very steep decline in work. There is a misdirection of ortho referrals on IMOS forms.

18. ORTHODONITC REPORT

Dr Sheridan reported that PCTs are trying to negotiate contracts as currently they feel they are not achieving value for money. Some contracts had been extended. Dr Ahmad would be willing to consider representing the KLDC on the Managed Orthodontic Clinical Network if they needed a representative.

19. GENERAL DENTAL PRACTICE COMMITTEE:REPORT OF KENT REPRESENTATIVES

Dr Hartle's report was attached. John Milne was re-elected as Chair of the GDPC. The main issues taken forward were continued negotiation of the new contract, centralisation

and standardisation of commissioning of the said contract with ability for local variations depending on population need; The CQC have plans to visit 15% of practices before the end of April 2012.

20. KENT DENTAL ADVISORY COMMISSION

Dr Allen was not present. The last KDAC meeting had been cancelled. Members enquired why this did not take place since there was a Vice Chair. Dr Unter had already exchanged emails with Dr Allen about this. There has not been a meeting for 6 months.

21. S.E. COAST LDCs (CHANNEL MEETING)

It was reported that PCTs across the region are clustering with fewer meetings. PAG meetings in Kent are split into a Contact Committee with no LDC member and the Performance Committee where they happy to continue to welcome an LDC member. A number of practices have incorporated in East Kent and Medway. In Surrey there are some inaccurate superannuation returns due to final figures not been available until July. In Surrey and Sussex there are problems with statutory levy with the PDS contracts and non payers of superannuation having the levy deducted so that relatively few practices are paying the main share of LDC expenses and some others nothing; In East Sussex there is clustering of the PCTs but East and West Sussex LDCs will remain separate and autonomous; In the Sussex PCT areas there has been requests for mercury tests for staff etc. in routine inspections. The next meeting will be on Monday 1st October 2012.

22. EDUCATION AND TRAINING

- (a) Dental Foundation Training – A National recruitment process will take place with 12 potential Trainees. There will be a two week recruitment process.
- (b) Postgraduate Dental Advisory reports
 - (i) Canterbury – There had not been a meeting and therefore there was nothing To report.
 - (ii) Tunbridge Wells – There was nothing to report.

23. DATE OF NEXT MEETING

Wednesday, 4th July 2012 – Holiday Inn, Rochester, Kent.

24. ANY OTHER BUSINESS

- (i) Insurance for Pressure Vessel Inspection- Dr M Patel pointed out to members that he had not previously been aware that some insurance companies did not cover pressure vessels should they catastrophically fail whilst being tested/inspected. (Apparently Dental Buying Group Insurance does cover this) and he just wanted to bring this to member's attention.
- (ii) Training for Child Protection and vulnerable Adults Level 2 - training for this course was proving very costly and difficult for practices to obtain. **Action:** Mary Henderson kindly offered her support and said that she would be willing to provide some training along with her colleagues Tina and Judith at a suitable venue to be agreed. She would look into this and get back to members.
Action: Dr Unter would also write to the Deanery to advise that there did not appear to be enough adequate training. [Note: subsequent to this meeting Dr Unter had a meeting with the Dean Prof S Lambert-Humble to discuss these concerns]

FUTURE MEETING DATES: Wednesday, 10th October.
 Further Dates T.B.A

Annex A (Item 5 refers)

Listing of Representatives on KLDC Committees/Other Bodies

2012/13 members are listed for guidance. Members are appointed to certain positions by the committee rather than elected - indicated thus †. All other positions listed are open to elected members however some committee positions require continuity each year because of the nature of the work involved.

Name of Committee	Member(s)
PAG/DMG KLDC Observer(s)	Dr J M Unter Dr M Patel (as deputy)
Kent Dental Advisory Committee (Co-ordinator - Dr C Allen)	Dr J Lynch Dr M Patel Dr R Trivedi Dr M Watts (attends as East Kent BDA Rep) Dr M Nugent Dr U Patel Dr J M Unter (as LDC Sec)
OMCN Orthodontic Managed Clinical Network Service Improvement Group	Dr C Sheridan Dr N Ahmad (deputy)
Dental Practice Inspectors	Dr T Hogan † Dr J M Unter†
IMOS Intermediate Minor Oral Surgery Service Improvement Group	Dr J M Unter Dr M Watts (as deputy)
Postgraduate Advisory Committees	Canterbury Tunbridge Wells Dr P Coakley Vacant
Dental Foundation Training Programme Directors (Kent)	Dr H Winstone* & Dr S Shivji*
Hospital Representative	Dr S Newell
LMC Representative	Dr M Nugent
BDA - General Dental Practice Committee	East Kent West Kent Dr Manoj Patel* Dr Elizabeth Hartle*

† Appointed position * Denotes not appointed by the KLDC



April 2012

J. M. Unter BDS(Lond) LDS RCS(Eng)
Secretary to the Kent Local Dental Committee