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MINUTES OF THE EIGHTY - FIRST MEETING OF THE KENT LOCAL DENTAL COMMITTEE HELD ON WEDNESDAY 13TH APRIL 2023 (AGM) AT 6.00 PM AT THE BRIDGEWOOD MANOR HOTEL, WALDERSLADE WOODS ROAD, ME5 9AX AND VIRTUALLY ON "ZOOM"

Present: Drs Arinze, Batistoni (v) Bhatti, P Chopra (v), R Chopra, Davies, Hartle, Hogan, Lone, Mauthe (v), Momin, Moryazvi, Myint, Nugent (v) O'Sullivan, M Patel (v), V Patel (v), Power (v), Ramamoorthy, Shivji, Smith (v) Unter, Winstone, Willis-Lake (v) and Wood

Special Guest: Ellen Johnson (DCT @ Ashford Hospital)

The current secretary (Dr J M Unter took Items 1-4 of the agenda)

1. INTRODUCTION FOR THE AGM & WELCOME TO NEW MEMBERS & OBSERVERS
Dr Unter, as outgoing secretary explained that he would take the 1st four agenda items as Dr Hogan had previously retired as chair at the January meeting.

2. APOLOGIES FOR ABSENCE
Apologies were received from Drs Banvir, Davies, Hamill, Kolesvari, and N Patel.

3. KLDC BIENNIAL ELECTION RESULTS & INTRODUCTIONS ~ {Attached Report}
Dr Unter advised that there had been an election since the January meeting and the results of the Biennial elections were attached. He welcomed three new members to West Kent:- Francisca Arinz, Seyed Mortazvi and a former member of the KLDC Colette O'Sullivan. This meant that all vacancies in West Kent had now been filled. East Kent still had two vacancies. He thanked the Clerk, Tracy Moynes for acting as Returning Officer on behalf of the KLDC.

4. APPOINTMENT
(a) Chair – Dr Unter thanked Dr Hogan for his many years of service as chair to the KLDC. Nominations for a new chair were sought by Dr Unter.
Dr Wood was **proposed** by Dr Nugent and **seconded** by Dr Hartle.
No other nominations were sought and therefore Dr Wood was **elected** unopposed.
Honoraria was **agreed** at 12 sessions per year (no change).
Dr Unter congratulated Dr Wood on her new appointment as chair and handed over to Dr Wood who then led the remaining agenda items. Dr Wood thanked members for voting for her and requested that members in the room and over zoom introduced themselves around the table.

The Secretary handed over to the Chairman to take over the remaining agenda items

5. APPOINTMENTS AND HONORARIA
(a) Vice Chair – Dr Wood requested permission from members and this was granted to have two vice chairs to cover for her if she were unable to attend any future meetings.
Nominations were sought by Dr Wood.
Dr Hartle was **proposed** by Dr Shivji and **seconded** by Dr Myint.
Dr Nugent was **proposed** by Dr Shivji and **seconded** by Dr Myint.
No other nominations were made and therefore Drs Hartle and Nugent were **elected unopposed.** Drs Hartle and Nugent were congratulated.
(b) Secretary – Dr Wood asked Dr Unter if he would be willing to stand again as secretary but Dr Unter advised that he will be leaving Kent in the near future and so would be standing down. He agreed to stay on the committee for six months to support the new incoming secretary.
Nominations for a new secretary were sought by Dr Wood.

Dr Batistoni was **proposed** by Dr Unter and seconded by Dr Winstone. No other nominations were made and therefore Dr Batistoni was **elected unopposed**. The committee congratulated Dr Batistoni on her new post as secretary.
Honoraria was set at 70 sessions (no change).
(c) Treasurer - Dr Wood asked if Dr Winstone would be willing to stand again as Treasurer for another year and he said that he would.
Nominations were sought by Dr Wood.
Dr Winstone was **proposed** by Dr Hogan and **seconded** by Dr Hartle. No other nominations were made and therefore Dr Winstone was **re-elected unopposed.** Dr Winstone was congratulated for being re-elected as Treasurer on behalf of the committee.
Honoraria for Treasurer was agreed at 12 sessions (no change).

Co-opted members Drs Elder, Power, Davis and Willis-Lake were all happy to remain as co-opted members despite them not all being all present at the meeting as they had all previously expressed an interest in remaining as co-opted.

6. REPRESENTATIVES ON COMMITTEES ~ {Attached Report}
A listing of the various committees and representatives was provided to members prior to the meeting. A quick synopsis was given on the various committees.
Dr Batistoni, the newly appointed secretary **agreed** to take over from Dr Unter at the PAG committee and attend the next meeting in July.
Dr Hogan **agreed** to remain on the PLDP Committee, although he said that he had not been needed this year.
Dr Batistoni **agreed** to take over from Dr Unter on the KSS LDN committee and attend the meeting next week.
Dr Wood wished to step down from her position as representative on the Oral Health Improvement MCN. It was explained to the committee what these meetings entail, that they are run by Drs Willis-Lake and Davies and there are usually four a year on a Wednesday on "Teams"; Dr Arinze **agreed** and it was **approved** by Dr Willis-Lake that she would take over from Dr Wood as the representative. Dr Batistoni expressed an interest in being the deputy representative in place of Dr Unter, and this was **approved**.
Orthodontic MCN - there was currently no orthodontic representative and therefore this post remained vacant. **Action**: Dr Banvir said that he might know someone suitable for this post and would see whether they would be interested in joining the KLDC as they would need to be an active member of the KLDC in order to stand as a representative on the MCN.
Dr Winstone is often unable to attend the LMC meetings as representative and so **proposed** Dr Hogan to take over as LMC Representative and Dr Hogan **agreed** as he had attended many of the previous meetings when Dr Winstone was unable to.
All other representatives of the committees remained the same.

7. LAST MEETING, 11TH JANUARY 2023 – at the Bridgewood Hotel and via "zoom"
(a) Confirmation of Minutes ~ {Attached} -The minutes were approved and will be uploaded on to the KLDC website as usual.
Previous actions:
- Pg 1 2(a) – The Previous minutes were uploaded onto the KLDC website.
- Pg 1 4(c) - Annual Conference – this was mentioned and would be discussed further under item 13.
- Pg 2 5(b) - Appointment of auditor to review the books. Dr Winstone advised that he had been in touch with Dr Ken Hymas but as yet had not had a response. **Action**: Dr Winstone said that he would chase this up.
- Pg 5 16(a) – Structure of meetings: - Face to face versus virtual, versus combination - Members were asked to have a think about the structure of the meeting so that a discussion could take place at the April meeting. A lengthy discussion took place on the preferred options; It was generally felt that a face-to-face meeting was the preferred choice; however, it was noted that due to other commitments it was not

always possible for everyone to attend in person. To avoid members missing out entirely, it would therefore be better for members to have the choice of a virtual meeting. After further debate Dr Wood requested where possible that members tried to attend the July meeting in person. She said that she would appreciate seeing as many members as possible face to face as she is new to chairing. Where this was not possible members would still be able to join via the "zoom" link. **Action**: It was proposed by Dr Hogan and agreed by Dr Unter to provide extensive notes on how to set up the equipment.

(b) Matters Arising – There were no matters Arising to discuss.

8. NOTICE OF ANY OTHER BUSINESS

There was no other business to discuss.

9. SECRETARY

(a) Correspondence (not reported elsewhere) - Dr Unter reported that he would be standing in for the new secretary, Dr Batistoni tonight as she had not been involved in any previous meetings and she was also only able to be present virtually today. He would support her for the next six months in her new role as secretary in order to smooth the transition. He said that he would integrate any paperwork as it appears on the agenda.

Dr Unter briefly mentioned Dentaid. There are currently lots of sessions available which are been paid for by the Home Office. £2,000 has been allocated per session and dentists and dental nurses are working without remuneration. Dentaid also provide care for the homeless. Louise Matthews is well aware that there are lots of funds which are being sent back into the "black hole". Dr Hartle mentioned that a lot of dentists are going to work in Essex providing emergency access because they are paid more there than in Kent. Dr Hogan said that this needed to be addressed at the next LDC liaison Meeting because this was taking performers away from Kent. **Action**: Dr Hartle said that she would send the information to Dr Wood so that this could be discussed further at the next LDC Liaison Meeting.

(b) Report of Meetings – Dr Unter advised that meetings would be reported as usual as they appear on the agenda.

(c) Draft Annual Report ~ {Attached Report} – Dr Unter's report was attached, and he added that the annual accounts would be published along with the report. He advised that this is now sent to all practitioners electronically as well as being added to the KLDC website. He asked that if anyone had spotted any inaccuracies to please let him know. Otherwise, the report was approved.

10. (a) Annual Report ~ {Attached Report} – Dr Winstone sent out the final annual accounts for the year ending 22/23 ahead of the meeting and there had been a meeting earlier in the week to discuss the KLDC budget for 2023/2024. This needed to be approved and submitted to NHS BSA dental services prior to the AGM in order that statutory levy could be raised from April schedules. He added that the budget has been set for next year based on the figures for this year. He advised that travel had increased this year with people attending more face-to-face meetings; LDC business had decreased; Stationery had gone up whilst clerical had stayed much the same. There were bank charges for the use of visa cards and an insurance cost.

(b) Statutory Levy ~ {Attached Report} - a thank you letter was received from the Dentists' Health Support Trust for the KLDC's kind donation of £10,000.

Dr Winstone **sought** permission from the committee to pay any claims made from members prior to 1st April (i.e. meetings attended between January and March) at the old British Dental Guild Rate and to pay any claims made after the 1st April at the new British Dental Guild Rate. This was **granted**.

11. KENT & MEDWAY INTEGRATED CARE BOARD (ICB) ~ {Attached Report}

A meeting took place on the 28th February with Drs Hogan, Unter, Willis-Lake, Davies and Elder attending from the KLDC. The meeting was to discuss the future of dental care in Kent. Dr Goodger had said that he wanted to set up a new strategy on how to look after patients who are having to travel a long way from Kent & Medway and to stop referrals going to London. It appeared that all the right things were said and there was the potential for another meeting but as yet no dates have been set. Drs Willis-Lake and Davies were thanked for their attached report.

12. NHS ENGLAND MATTERS

(a) NHS England SE & (NHSE) – There was nothing to report.

(i) Unscheduled Care Recommissioning Steering Group – Dr Hogan reported that there had not been a meeting for six months but that Dr Davies had assisted in the recommissioning.

(ii) (a) Kent Local Dental Network (LDN) ~ {Attached Report} – Dr Unter felt that there were some interesting figures in the report. Dr Hogan mentioned that he had requested for the KLDC to be moved up the agenda as there was never enough time at the end of the meeting for them to discuss anything. This request was noted and next week they have been moved from item 13 to item 6. He also mentioned the Peer review funding proposal which will be discussed at the next LDN meeting. General Practices can apply to obtain some of this clawback money but they have to satisfy certain requirements. Annie Godden has control over what happens. Last year there was 4 hundred million in clawback.

(ii) (b) Orthodontic MCN & Orthodontics – this position is still vacant and therefore there is nothing to report.

(ii) (c) Oral Health Improvement MCN – Dr Unter reported that there had not been a meeting.

(ii) (d) – Restorative MCN ~ {Attached Report} - Dr Unter added that he had stood in for Dr Wood at this meeting and that there was a lot of information.

(ii) (e) – Routine Dental Care ~ {Attached Report} – He advised that there was a questionnaire sent out and Dr Unter had pointed out that only 9 people replied and these were all specialists, not general practitioners.

(ii) (f) – Urgent Care: Oral Surgery & Special Care MCNs ~ {Report To Follow} – Dr Smith's report was attached, and she advised that she had nothing to add to her report but hopefully there would be further information available next time.

Dr Unter said that there was an urgent care meeting next week.

Dr M Patel said that there had been a meeting in February but that he had not submitted a report. Most of the patients were staying in Kent unless they required neurological input or were on a trial. He said that procurement tier 2 was on track. Restorative oral surgery is looking at waiting lists and time and there was a survey to collect information. There had been questions on what should be put down as tier 2 or what should be funded.

(ii) (g) – KSS Antimicrobial Prescribing Network (KSSAPN) ~ {Attached x 2 reports} – (Report 1 click here) – (Report 2 click here)

Dr Hogan advised that he did write to the chair bringing her up to date on current progress. He said that the rules are very strict and that there is a document available for those that are interested.

(iii) Dental Electronic Referral Service (DERS) -Dr Winstone reported that Alison Cross had attempted to look at the suspected cancer pathway and had put a team together to encourage practitioners to send in as much information as possible for that pathway. The number of referrals is high. Rego are encouraging tick boxes but this is not always suitable with restorative and suspected cancers. Dr Shivji advised that there is a webinar on how to use this system.

(iv) KSS Performers Advisory Group (PAG) – Dr Unter advised that he had attended a PAG meeting that morning. The meeting has spread to Hampshire and the Isle of Wight. The LDC sits as an observer and today they had a clinical case. He felt that it was a useful meeting and often it is a good way of pointing people in the right direction.

(v) KSS Performers List Decision Panel (PLDP) – Dr Hogan advised that there was nothing to report since the last meeting. They are trying to standardise issues.

(vi) LDC Liaison Group ~ {Attached Report} – Dr Unter advised that the number of UDAs being handed back in Kent and Medway was around 90,000. There was a problem with recruitment and this money was lost to dentistry.
(vii) SE Coast LDCs (Channel Group) ~ {Attached Report} – Dr Unter reported that everyone appeared to be struggling. The next meeting is in May and will be held in Reigate. Dr Unter is currently Treasurer of Channel and **sought** permission from the committee and this was **granted** for funds to pay for a room and sandwiches. Someone else will be taking over the position of Treasurer in due course.
(b) DentaLine ~ {Attached Report} – Dr Davies was unable to attend the meeting but her report was attached.
(c) Dental Practice Reports – Dr Shivji reported that he had received a lot of complaints and been involved with new entrants to the performers list, this was taking a lot of time and he was very busy. Dr Winstone reported much of the same. Dr Hamil was not present and therefore there was nothing further to add.

13. THE LDC ANNUAL CONFERENCE – Thursday 8th & 9th June in the Harrogate Majestic Hotel, Harrogate
(a) Members attending the dinner and conference:- It was **agreed** that Drs Hogan, Winstone, Shivji, Batistoni would attend the dinner and conference. Drs Hartle and Wood would also be attending as GDPC representatives. Kent is also able to send a special observer to the conference and expressions of interest in this were sought. Drs Arinze and Ramamoorthy expressed interest in attending. Dr wood suggested drawing names out of a hat to decide. Dr Ramamoorthy was drawn and it was agreed that she would attend as special observer. Dr Winstone asked members attending please to email him with their dietary requirements.
(b) Motions for Submission – there were no motions submitted.

14. PASS – PRACTITIONER ADVICE & SUPPORT SCHEME
Dr Hogan advised that there had not been any cases recently. He said that he had spent some time with Dr Wood going through the scheme and given her notes. Most of the cases are recommended by PAG but they have not been needed much in Kent. All the information on PASS is on the KLDC website

15. HOSPITAL REPRESENTATIVE REPORT
Dr Elder was not present at the meeting and there was no report. A discussion took place and it was mentioned that there was the junior doctors strike at the moment and there were a few issues with bounced GA removal of teeth.

16. SALARIED DENTAL SERVICES
(a) East Kent ~ {Attached Report} – Dr Willis-Lake added that their main issue was that there was still no GA sessions and patients were either being referred to London or EKHFT maxfac team. Many of the London referrals have been rejected due to the patient's postcode. The Max fax team also have long wait times for their patients, so it is not always easy for them to take on extra cases. ICB is still in draft form and Dr Davies and herself may be requested to work together in a GA collaboration project. She requested that if anyone had any trauma cases to please pick up the phone. Although patients would be triaged in 10 days this is frequently too late for patients. They would be able to give advice over the phone and often they can get a child in the same day or the next. Chemotherapy patients are also waiting too long. They are still advertising for dentists and these are currently hard to find so they are unable to see patients as quickly as they would like. She said that if anyone fancies a job in the community to please let her know. **Action:** Dr Power said that he had set up an emergency response "WhatsApp" group interested in dentists with special training and he would keep Dr Willis-Lake in the loop. **Action**: Dr Shivji will contact

Dr Willis-Lake with information regarding an emergency fund which he feels she may be eligible for to alleviate the backlog..
(b) West Kent ~ {Attached Report} – Dr Davies was not at the meeting and therefore there was nothing additional to add to her report.

17. GENERAL DENTAL PRACTICE COMMITTEE: REPORT OF KENT REPRESENTATIVE(S)
https://www.kldc.org.uk/gdpc-reports (see website)
Dr Wood reported that she had attended a meeting in February and that Dr Hartle had uploaded a report on the website.

18. LMC REPORT
(a) LMC Report ~ {Attached Report}
(b) LMC/LDC/LPC Officials Meeting – the next meeting is the 15th May. The chair and secretary will attend. It was felt that this was a very useful meeting.

19. KLDC WEBSITE https://KLDC.org.uk
Dr Unter advised that this has been updated with the new members. **Action**: Dr Hartle to provide a photograph of herself. He will assist Dr Batistoni in issuing the annual report. Dr Unter requested that members let him know as usual if there is anything out of date on the website.

20. EDUCATION AND TRAINING
(a) Dental Foundation Training ~ {Attached Report} – Dr Mauthe's report was attached. He added that there were big changes to PLDP.
(b) Kent Dental Mentorship & Study Group – Dr Bhatti said that they had subsequent meetings on 24th January and 22nd March which were both well received. There were between 40/50 delegates per meeting. The next meeting is going to be on endodontics. He felt that they needed to get more juniors involved and asked for members to kindly put out a word. There is a link on the website and Dr Winstone has kindly agreed to come and do a talk on REGO.

21. ANY OTHER BUSINESS
There was no other business

22. DATE OF NEXT MEETING
The next meeting is on Wednesday, 5th July 2023 at the Bridgewood Manor Hotel, Walderslade Woods Road, ME5 9AX.

FUTURE DATES: Wednesday, 4th October 2023
Wednesday, 10th January 2024
Wednesday, 17th April 2024
Wednesday, 10th July 2024
Wednesday, 9th October 2024

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